



Sturminster Newton Wedding Fair 2025 - Saturday 25th January 2025

The 4th Sturminster Newton Wedding Fair will take place on Saturday 25th January 2025, at The Exchange, Old Market Hill, Sturminster Newton, Dorset, DT10 1FH.

For 2025, we are working hard behind the scenes planning an even bigger and better Wedding Fair but aiming to keep the same number of exhibitors. We will be using all four main rooms at The Exchange – The Stour Hall, The Bow Room, The Atrium and The Chivrick. We are working closely with Wedding Stylists and signwriters to clearly highlight all the four areas and having live music downstairs as well as on the stage and acoustic performers in all rooms.

We were really pleased to be awarded the Sturminster Business award for best New Business 2024, which is an award for all of the exhibitors too that helped make it such a success. Thankyou!

The event will be open to the public between 10:00 and 15:00, with exhibitors being able to set up from 08:00 on the day or on the Friday from 3pm.

Our current plans include:

- Mix of exhibitors spread throughout the 4 main rooms.
- All rooms decorated in a wedding fair theme using a mix of props, bunting and lighting.
- Live music from a range of artists in all four rooms
- Wedding DJ on the stage in The Stour Hall, with an MC.
- Two Catwalk shows on the stage in The Stour Hall
- Styled areas in the venue by professional stylists

We have had to increase the price from last year to £55.00 per table due to the increased hire and electricity costs.

The cost includes (for all exhibitors):

- One 6ft x 2½ft dressed table (white tablecloths provided so that we can maintain a theme for the day)
- A voucher to be redeemed against a purchase in the Bibbern Gallery & Café/Bar (can be used towards tea/coffee or food (no cash alternative or change given)
- Inclusions & coverage in our Marketing* for the event which will include banners, posters, leaflets & signage, new website landing page, radio advertising and social media – Facebook, Instagram, and Threads

We are also partnering with Black Cat Catering who will be providing her gorgeous “lunchboxes” for all the exhibitors at a reduced rate, and also to sell to the visitors in the Café, as the feedback was overwhelming from last time that there was no decent food available. These will be available to pre order from Sarah, details to follow nearer the time

We are also planning on having sponsors for each of the venue rooms and the overall event (sponsor for The Stour Hall and The Atrium already agreed), so if you are interested in sponsoring either the Bow Room, The Chivrick, or the event, please contact us for more details at sturminsternewtonweddingfair@gmail.com

For those of you who have exhibited with us before, you will know what a great venue The Exchange is. For those of you who have not been before, here are some of the reasons we use The Exchange:

- The Exchange is the culmination and the focal point of a remarkable community initiative to take the lead in the regeneration of the historic market town of Sturminster Newton
- The building embodies many significant themes; the process of regeneration, the active involvement of local people, architectural quality and environmental awareness.
- Wheelchair accessible toilets
- Disabled car parking is available
- A lift is available for users to access all floors.
- Guide, hearing and assistance dogs are welcome throughout the building
- Nappy changing facilities in the ground floor disabled toilet
- On site Café/Bar which will be open to the public from 09:00 on the day
- The Exchange shares a free short stay car park on Old Market Hill
- Entrances on both the ground floor from the main town side which takes you into The Atrium and The Chivrick Room, and on the first floor from the car park which takes you into The Stour Hall, The Bow Room and The Bibbern Gallery & Café/Bar
- The opportunity to see what else is on at The Exchange and maybe book yourself ticket(s) for a show, live music or comedy performance

To book:

Please read the Exhibitor notes below, then complete your booking form and return to us with any required documents by **4th October 2024. PLACES ARE NOW LIMITED SO PLEASE RESPOND PROMPTLY.**

RETURNING YOUR BOOKING FORM DOES NOT GUARANTEE YOU A SPACE AND WE RESERVE THE RIGHT TO SELECT ONLY SOME SUPPLIERS IF WE ARE OVERSUBSCRIBED

By email to sturminsternewtonweddingfair@gmail.com

By post to Sturminster Newton Wedding Fair, 85 Newton, Sturminster Newton, Dorset, DT10 2DQ

An invoice will be sent shortly after the Booking form has been returned with details of how to pay to secure your place.

Exhibitors, please note:

- Access will be from 08:00 on the day (unless by prior arrangement) and all exhibitors must be ready for the opening at 10:00
- No exhibitor is permitted to break down their stand before the end of the event at 15:00
- ALL exhibitors must have their own Public Liability Insurance – PLEASE PROVIDE A COPY WITH YOUR BOOKING FORM. If your policy is due for renewal before the event, please forward a copy of the new document as soon as possible
- All exhibitors must complete their own Risk Assessment and submit this with your booking form
- Any lighting, audio, electrical equipment or power extensions must be PAT Cert required
- Food & Drink exhibitors, please send evidence of your Food Hygiene Rating with your booking form. You must ensure that you comply with all Food Safety Regulations and have a suitable Food Safety Management System in place.

Further information will be emailed out as we get closer to the event including details of our marketing as they happen.

We are looking forward to a great event and hope you would like to join us for the 4th Sturminster Newton Wedding Fair in 2025.

If you have any queries, please do not hesitate to contact us on either sturminsternewtonweddingfair@gmail.com or 07766 651890.

We look forward hearing from you very soon.

Caroline and David

Sturminster Newton Wedding Fair 2025 Booking Form

Saturday 25th January 2025 10:00 to 15:00

Name of Exhibitor:			
Contact Name:			
Address:			
Postcode:			
Telephone:			
Email:			
Website:			
Social Media: e.g. Facebook, Instagram			
Description of Products/Service			
I/We would like to book		table(s) at the Wedding Fair at £55.00 per table	
Do you need access to a power point? (Y or N)			
Is any part of your display taller than 1.6m?			
Would you prefer to set up on the afternoon of Friday 24th January from 3pm			

To ensure the best possible event for everyone visiting the Wedding Fair, we will ensure we have a mix of exhibitors across the four rooms and therefore, whilst we cannot guarantee your location within the event, do you have a preference for location? (Outline plan attached, please select one or leave blank if no preference)

The Atrium		The Chivrick	
The Stour Hall		The Bow Room	

Please note that by completing this booking form, it does not guarantee a space at the event, and we reserve the right not to accept your booking form (this would normally be but not limited to, because we have too many similar exhibitors).

Upon initial acceptance, you will be sent an invoice within 3 weeks which will be due for payment within 20 days. This payment is non-refundable and will secure your table(s) at the event. If payment is not received by the due date on the invoice, we reserve the right to re-allocate your space to another exhibitor on our waiting list.

Payment can be made by BACS, Card or Cheque (details on the invoice).

Please ensure you enclose documents for the following with your booking:

- Public Liability Insurance
- Risk Assessment
- Food Hygiene Rating (if applicable)

The Exchange, Old Market Hill, Sturminster Newton, DT10 1FH

NB - Not to scale

